



Authenticated Digital Transcript of Certifications

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Scott Allan Concilla

12507 Village Square Terrace
Apt. 401
Rockville, MD 20852-1958
scott@concilla.net

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MICROSOFT OFFICE SPECIALIST

Certifications

Microsoft Office Access 2007	Granted
Microsoft Office Access 2010	Granted
Microsoft Office Excel® 2007	Granted
Microsoft Office Excel® 2010	Granted
Microsoft Office Excel® 2010 Expert	Granted
Microsoft Office Excel® 2013 Expert	Granted
Microsoft Office Excel® 2016 Expert	Granted
Microsoft Office Outlook® 2007	Granted
Microsoft Office Outlook® 2010	Granted
Microsoft Office Outlook® 2016	Granted
Microsoft Office PowerPoint® 2007	Granted
Microsoft Office PowerPoint® 2010	Granted
Microsoft Office PowerPoint® 2016	Granted
Microsoft Office Specialist 2007 Instructor	Granted
Microsoft Office Specialist 2007 Master	Granted
Microsoft Office Specialist 2010 Master	Granted
Microsoft Office Specialist 2013 Master	Granted
Microsoft Office Specialist 2016 Master	Granted
Microsoft Office Word 2007	Granted
Microsoft Office Word 2010	Granted
Microsoft Office Word 2010 Expert	Granted
Microsoft Office Word 2013	Granted
Microsoft Office Word 2013 Expert	Granted
Microsoft Office Word 2016 Expert	Granted
Microsoft SharePoint® 2010	Granted
Windows Vista® for the Business Worker	Granted

Exams

77-731: MOS: Microsoft Office Outlook 2016: Core Communication, Collaboration and Email Skills Administered by: OFFICEPRO, Inc. Language: English	Passed	3/30/2018
77-729: MOS: Microsoft Office PowerPoint 2016: Core Presentation Design and Delivery Skills Administered by: OFFICEPRO, Inc. Language: English	Passed	3/9/2018
77-726: MOS: Microsoft Office Word 2016 Expert: Creating Documents for Effective Communication Administered by: OFFICEPRO, Inc. Language: English	Passed	2/23/2018
77-728: MOS: Microsoft Office Excel 2016 Expert: Interpreting Data for Insights Administered by: OFFICEPRO, Inc. Language: English	Passed	12/22/2017
77-428: MOS: Microsoft Office Excel 2013 Expert Part 2 Administered by: OFFICEPRO, Inc. Language: English	Passed	11/30/2016
77-427: MOS: Microsoft Office Excel 2013 Expert Part 1 Administered by: OFFICEPRO, Inc. Language: English	Passed	11/30/2016
77-426: MOS: Microsoft Office Word 2013 Expert Part 2 Administered by: OFFICEPRO, Inc. Language: English	Passed	11/2/2016
77-425: MOS: Microsoft Office Word 2013 Expert Part 1 Administered by: OFFICEPRO, Inc. Language: English	Passed	11/2/2016
77-418: MOS: Microsoft Office Word 2013 Administered by: OFFICEPRO, Inc. Language: English	Passed	9/21/2016
77-888: MOS: Microsoft Office Excel 2010 Expert Administered by: ASM Educational Centers, Inc. Language: English	Passed	6/8/2012
77-887: MOS: Microsoft Office Word 2010 Expert Administered by: ASM Educational Centers, Inc. Language: English	Passed	6/8/2012

Microsoft
Office Specialist

77-886: MOS: Microsoft SharePoint 2010 Administered by: ASM Educational Centers, Inc. Language: English	Passed	6/1/2012
77-885: MOS: Microsoft Office Access 2010 Administered by: ASM Educational Centers, Inc. Language: English	Passed	6/1/2012
77-884: MOS: Microsoft Office Outlook 2010 Administered by: ASM Educational Centers, Inc. Language: English	Passed	5/25/2012
77-883: MOS: Microsoft Office PowerPoint 2010 Administered by: ASM Educational Centers, Inc. Language: English	Passed	5/25/2012
77-882: MOS: Microsoft Office Excel 2010 Administered by: ASM Educational Centers, Inc. Language: English	Passed	5/18/2012
77-881: MOS: Microsoft Office Word 2010 Administered by: ASM Educational Centers, Inc. Language: English	Passed	5/18/2012
Microsoft Windows Vista for the Business Worker Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	6/23/2009
Using Microsoft Office Outlook 2007 Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	6/18/2009
Using Microsoft Office Access 2007 Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	6/18/2009
Using Microsoft Office PowerPoint 2007 Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	6/18/2009
Using Microsoft Office Excel 2007 Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	6/18/2009
Using Microsoft Office Word 2007 Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	6/18/2009

MICROSOFT OFFICE SPECIALIST 2003

Certifications

Microsoft Access 2000	Granted
Microsoft Access 97 Expert	Granted
Microsoft Access version 2002	Granted
Microsoft Excel 2000	Granted
Microsoft Excel 2000 Expert	Granted
Microsoft Excel 97 Expert	Granted
Microsoft Excel 97 Proficient	Granted
Microsoft Excel version 2002	Granted
Microsoft Excel version 2002 Expert	Granted
Microsoft Office 2000 MASTER	Granted
Microsoft Office 2000 Master Instructor	Granted
Microsoft Office 2003 Master Instructor	Granted
Microsoft Office 97 MASTER	Granted
Microsoft Office 97 Master Instructor	Granted
Microsoft Office 97 MASTER+	Granted
Microsoft Office Access 2003	Granted
Microsoft Office Excel 2003	Granted
Microsoft Office Excel 2003 Expert	Granted
Microsoft Office Outlook® 2003	Granted
Microsoft Office PowerPoint® 2003	Granted
Microsoft Office Word 2003	Granted
Microsoft Office Word 2003 Expert	Granted
Microsoft Office XP MASTER	Granted
Microsoft Office XP Master Instructor	Granted
Microsoft Outlook® 2000	Granted
Microsoft Outlook® version 2002	Granted
Microsoft PowerPoint® 2000	Granted
Microsoft PowerPoint® 97 Expert	Granted
Microsoft PowerPoint® version 2002	Granted
Microsoft Word 2000	Granted
Microsoft Word 2000 Expert	Granted
Microsoft Word 97 Expert	Granted
Microsoft Word 97 Proficient	Granted
Microsoft Word version 2002	Granted
Microsoft Word version 2002 Expert	Granted
Microsoft® Office 2003 Editions MASTER	Granted

Exams

Microsoft Office Access 2003 Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	7/10/2008
Microsoft Office Outlook 2003 Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	7/10/2008
Microsoft Office PowerPoint 2003 Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	7/10/2008



Microsoft Office Excel 2003 Expert Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	7/7/2008
Microsoft Office Excel 2003 Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	7/7/2008
Microsoft Office Word 2003 Expert Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	6/26/2008
Microsoft Office Word 2003 Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	6/26/2008
Microsoft Access version 2002 Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	7/29/2005
Microsoft Outlook version 2002 Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	7/29/2005
Microsoft PowerPoint version 2002 Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	7/29/2005
Microsoft Word version 2002 Expert Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	7/11/2005
Microsoft Word version 2002 Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	7/11/2005
Microsoft Excel version 2002 Expert Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	7/11/2005
Microsoft Excel version 2002 Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	7/11/2005
Microsoft Outlook 2000 Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	5/16/2003
Microsoft PowerPoint 2000 Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	5/16/2003
Microsoft Access 2000 Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	5/16/2003
Microsoft Word 2000 Expert Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	5/9/2003
Microsoft Word 2000 Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	5/9/2003
Microsoft Excel 2000 Expert Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	5/9/2003
Microsoft Excel 2000 Administered by: YMCA of Philadelphia Adult Education Dep Language: English	Passed	5/9/2003
Microsoft Excel 97 Expert Administered by: New Horizons - King of Prussia Language: English	Passed	7/3/2002
Microsoft Word 97 Expert Administered by: New Horizons - King of Prussia Language: English	Passed	6/28/2002
Microsoft Access 97 Expert Administered by: New Horizons - King of Prussia Language: English	Passed	6/14/2002
Microsoft PowerPoint 97 Expert Administered by: New Horizons - King of Prussia Language: English	Passed	6/14/2002
Microsoft Word 97 Proficient Administered by: New Horizons - King of Prussia Language: English	Passed	6/7/2002
Microsoft Excel 97 Proficient Administered by: New Horizons - King of Prussia Language: English	Passed	6/7/2002

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